



ADDENDUM #2

RFP #2017-DFA-01-Gate

On April 22, 2016, the New Hampshire Department of Health and Human Services published a request for applications for Gateway to Work Case Management services that will assist individuals in reducing barriers to long-term career opportunities.

The Department is publishing this addendum to:

1. Delete Section 3, Statement of Work, Paragraph 3.4 Reporting, Sub-paragraph 3.4.2.2 and replace with the following:

3.4.2.2 Provide solutions to barriers identified in Section 3.4.2.1

2. Delete Section 3, Statement of Work, Paragraph 3.5 Culturally and Linguistically Appropriate Standards, Sub-paragraph 3.5.8 and replace with the following:

3.5.8 Bidders are required to complete the TWO (2) steps listed in the Appendix C to this RFP, as part of their Proposal. Completion of these two items is required not only because the provision of language and/or communication assistance is a longstanding requirement under the Federal civil rights laws, but also because consideration of all the required factors will help inform Bidders' program design, which in turn, will allow Bidders to put forth the best possible Proposal.

3. Delete Section 7, Proposal Outline and Requirements, sub-paragraph 7.2.2.6, Bidders References and replace with the following:

7.2.2.6 Bidder's References

The Proposal must include relevant information about at least three (3) similar or related contracts or subcontracts awarded to the Bidder. Particular emphasis should be placed on previous contractual experience with government agencies. DHHS reserves the right to contact any references so identified. The information must contain the following:

- a. Name, address, telephone number, and website of the customer;
- b. A description of the work performed under each contract;
- c. A description of the nature of the relationship between the Bidder and the customer;
- d. Name, telephone number, and e-mail address of the person whom DHHS can contact as a reference; and
- e. Dates of performance.